

# CHURCH STREET ART & CRAFT SHOW

DOWNTOWN WAYNESVILLE COMMISSION  
PO BOX 224  
WAYNESVILLE, NC 28786



# Celebrating 41 years



Saturday, October 12, 2024  
Historic Main Street  
Downtown Waynesville  
North Carolina

## About the festival

The Church Street Art & Craft Show has been drawing thousands of visitors to Downtown Waynesville during the height of the vibrant color season for over four decades. Many of the region's best artists, crafters, demonstrators, musicians and food vendors gather from around the southeast to transform Waynesville's Historic Main Street district into a vendor marketplace of original, high quality, handmade items.

What began as a small gathering of artisans on Church Street has evolved into an annual juried art and craft show now widely known as one of the finest in the region. Within two years, the show outgrew Church Street and moved to Waynesville's historic Main Street.

Downtown Waynesville's picturesque Main Street is closed to vehicular traffic the day of the show, transforming the street into a lively celebration of handmade artisan crafts, live Appalachian music and dance. Food vendors will add to the festive atmosphere, against a dramatic backdrop of mountains draped in the vibrant Autumn colors.

Founded by nationally acclaimed colored pencil artist, Teresa Pennington, and Main Street Businessman Richard Miller, the Church Street Art & Craft Show is now sponsored by the Town of Waynesville's Downtown Waynesville Commission (DWC).

The show will be held from 10 a.m. to 5 p.m. rain or shine.

Concessions application

# 41st ANNUAL CHURCH ST. ART & CRAFT SHOW



## Entry Fee & Booth size:

One booth - 10 x 12

- \$185 - Commercial Vendor
- \$125 - Non-profit Organization

Two booths - 12 x 20

- \$295 - Commercial Vendor
- \$190 - Non-profit Organization

If your booth area requires more than 12x20 feet worth of space, please indicate the about of space needed where noted on your application. *Please contact & register accordingly with DWC.*

## Deadline: Friday, August 2nd

## Rules & Requirements:

1. Booth spaces will be assigned, set up instructions mailed in September to the physical address provided on your application.

2. Vendors are responsible for hauling away all cardboard. Leave bagged trash piled neatly along the Main Street curb for town pick up.

3. There is a limited number of electrical outlets available to vendors for an added electricity fee of \$40.

4. Collection and reporting of N.C. 7% Sales Tax is the responsibility of each vendor.

- Remit 7% N.C. Sales Tax to: Sales & Use Tax Division
- NC Dept of Revenue
- PO Box 25000
- Raleigh NC 27640.

5. Booth fees are non-refundable once accepted. Event is rain or shine. Refunds will not be issued for inclement weather.

6. Vendors are responsible for furnishing their own tables, chairs, tents, canopy weights, rain covers, trash cans, and/ or any other equipment necessary to comply with Haywood County Health Department regulations regarding the preparation, storage and service of food. All food must be stored, prepared and served in compliance with health department regulations.

### THE FOOD VENDOR ASSUMES ALL RESPONSIBILITY for COMPLYING with PUBLIC HEALTH REGULATIONS.

Upon acceptance, DWC will send you a Temporary Food Establishment Application (G.S. 130A-248d) that you must submit. **YOU** must submit to the Haywood County Health Department prior to the show.

All Food Vendors must provide a current Certificate of Liability Insurance at time of application. **APPLICATIONS WILL BE REFUSED** if proof of liability insurance is not provided. The following is required:

#### Commercial General Liability Coverage –

Must be on an occurrence form containing limits of at least \$1,000,000 per occurrence/\$1,000,000 general aggregate/\$1,000,000 products-completed operations protecting claims arising from the exposures of:

- Premises or Ongoing Operations
- Products-Completed Operations: This coverage must be maintained through the statute of limitations in the state where the work is being performed. Policies and/or endorsements cannot include any provisions that terminate products-completed operations coverage at the end of the policy period or limit this coverage in any other way with respect to the additional insured.
- Independent Contractors
- Contractual Liability coverage and containing the following provisions:

**This coverage must be primary and non-contributory; contractor's insurance shall be considered excess for the purpose of responding to claims.**

The certificate holder (Downtown Waynesville Commission) must be listed as Additional Insured in respects to the general liability policy.

Downtown Waynesville Commission  
PO Box 224 Waynesville, NC 28786

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DowntownWaynesville.com



## Application PLEASE Print Clearly

Detach, Complete and Mail to: Downtown Waynesville Commission, PO Box 224, Waynesville, NC 28786, including Certificate of Liability Insurance form and a check or money order made payable to: Check or money order made payable to: The Town of Waynesville.

NAME \_\_\_\_\_

Business NAME \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_ Ph # \_\_\_\_\_

E-mail \_\_\_\_\_

NC Sales Tax #: \_\_\_\_\_

Describe All Food/Drink to be Sold: \_\_\_\_\_

**Please Circle one:** Commercial or Non-profit

Booth Size: one (10x12) two (12x20) or larger \_\_\_\_\_

Very Limited Electricity is \$40 extra. Specify Amps and Voltage \_\_\_\_\_

AMOUNT enclosed: Booth fee \_\_\_\_\_

+ Electricity \_\_\_\_\_

= Total \_\_\_\_\_

Special Request: \_\_\_\_\_

- I understand that all decisions of the Downtown Waynesville Commission (DWC) are final and I agree to be bound by and comply with all show rules and regulations.
- I understand that if I violate any show rules or regulations the DWC can terminate my participation without refund and I may be excluded from future DWC events.
- I understand that it is my responsibility to pay all NC State taxes. I release the Town of Waynesville, DWC Board of Directors, staff, volunteers, any show representative, and sponsors from any responsibility for theft, damage, loss or injury.

Signature of applicant \_\_\_\_\_

Date \_\_\_\_\_

For office use only (Check boxes)

- |                                       |  |
|---------------------------------------|--|
| <input type="checkbox"/> Accepted     | <input type="checkbox"/> Entry fee ck# |
| <input type="checkbox"/> Non-Accepted | <input type="checkbox"/> Booth fee ck# |